

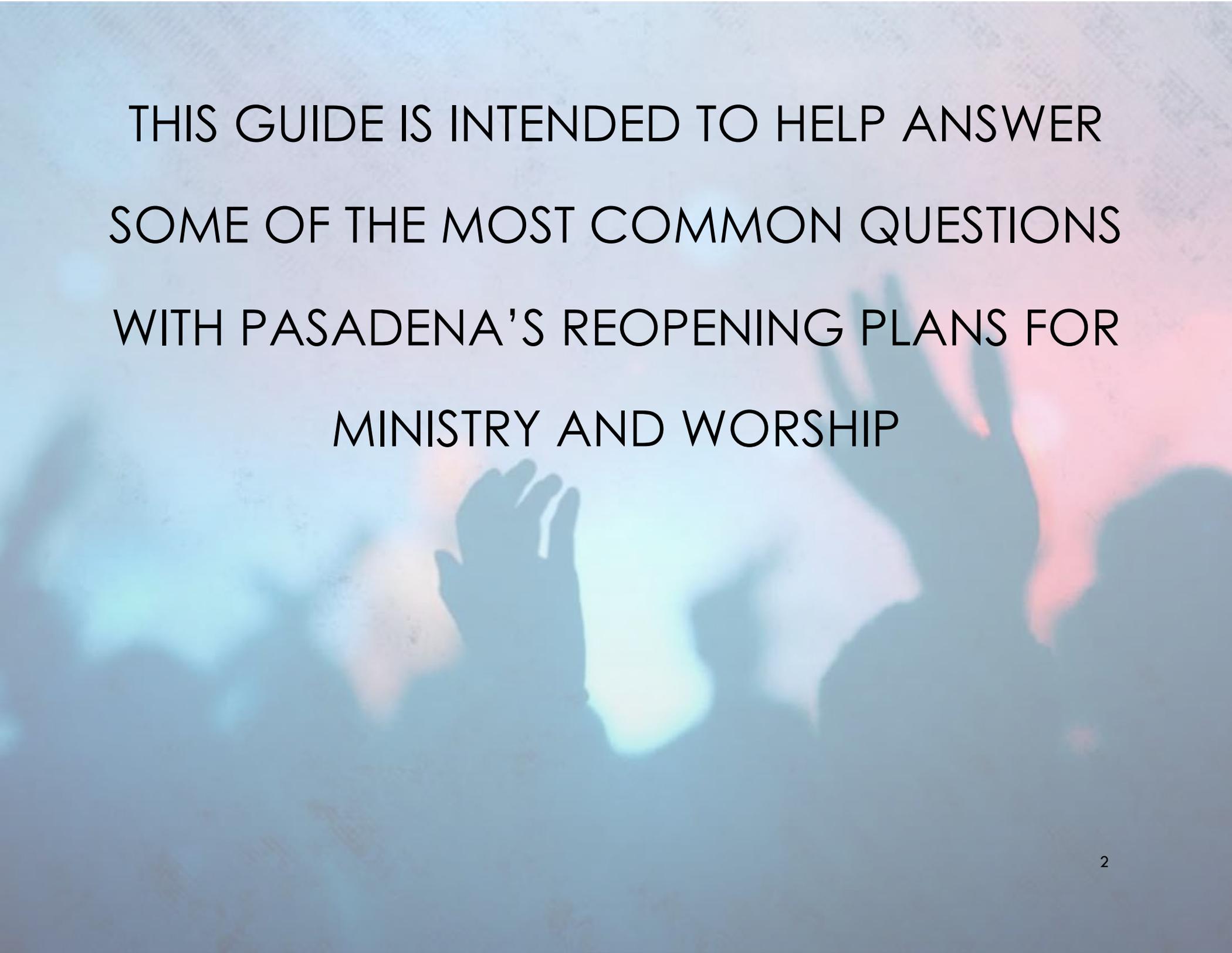


PASADENA COMMUNITY CHURCH

**GUIDELINES FOR
IN-PERSON WORSHIP &
MINISTRY DURING**

COVID-19

UPDATED: June, 2020



THIS GUIDE IS INTENDED TO HELP ANSWER
SOME OF THE MOST COMMON QUESTIONS
WITH PASADENA'S REOPENING PLANS FOR
MINISTRY AND WORSHIP

Do No Harm. Do Good. Stay in Love with God.

As we phase into in-person worship & ministry, we call on John Wesley's "3 General Rules" to undergird our direction.

We value Wesley's general rules for the church, especially, "do no harm." Jesus told us to be wise as serpents and harmless as doves. This means we will use all the wisdom of science, medicine and research we can find to make decisions that enable our communities to be safe and feel safe (James 1:3-5).

We are people of the cross and the resurrection and we recognize that at this moment in our life together we are experiencing both loss and renewal. This means that we will walk alongside people in their grief and loss while continuing to celebrate new paths for mission and ministry (I Corinthians 5:17).

We value community as a fundamental human need and as a crucial dimension in ongoing spiritual formation and growth into the likeness of Christ. Therefore, we continue to find new ways of cultivating community and deepening our spiritual life (Romans 12:2).

Our mission is grounded in the great commandment: "You shall love the Lord your God with all your heart, and with all your mind and with all your strength . . .

You shall love your neighbor as yourself" (Mark 12:30-31). This means we love God, love ourselves and love our neighbor. Jesus (and Wesley) put an emphasis on physical health, healing people wherever he went. Therefore, we value healing and wholeness for all. Jesus paid special attention to the marginalized and the vulnerable. We must hold to practices that prioritize the most vulnerable, in this case, those over age 65 and those with underlying health conditions.

Our mission has not changed (Matthew 28:16-20). We are called to make disciples of Jesus Christ for the transformation of the world. This is still happening as we continue to find new ways to worship, connect, grow, serve and give in the age of COVID-19.

We seek to preserve the core while stimulating progress. We are invited to lean into a reorientation that is not simply about returning to our previous orientation, but embracing a new and hopeful vision for what we are becoming.

REOPENING FAITH COMMUNITIES DURING THE COVID-19 PANDEMIC



The purpose of this tool is to assist leaders of faith communities in making decisions during the COVID-19 pandemic. It is important to check with state and local health officials and other partners to determine the most appropriate actions. When completing the decision tree, consider that faith communities may also provide social, educational, and child care services at their facility.

Should you consider having in-person gatherings?

- ✓ Is the facility in a community no longer requiring significant mitigation?
- ✓ Will reopening be in compliance with state and local orders?
- ✓ Will you be ready to protect staff and congregants at higher risk for severe illness?

ANY NO



DO NOT OFFER IN-PERSON GATHERINGS

ALL YES



Are recommended safety actions in place?

- ✓ Promote healthy hygiene practices such as hand washing, wearing a cloth face covering
- ✓ Intensify cleaning, disinfection, and ventilation
- ✓ Ensure social distancing such as no large gatherings, increased spacing, avoid holding hands, offer additional, smaller services
- ✓ Limit sharing of items such as worship aids and collection trays
- ✓ Offer virtual services if possible
- ✓ Train all staff and congregants on safety actions

ANY NO



MEET SAFEGUARDS BEFORE OFFERING IN-PERSON GATHERINGS

ALL YES



Is ongoing monitoring in place?

- ✓ Encourage staff and congregants who are sick to stay home
- ✓ Plan for if staff or congregants get sick at facility
- ✓ Regularly communicate with local authorities, staff, and congregants
- ✓ Monitor staff absences and have flexible leave policies and practices
- ✓ Be ready to cancel in-person gatherings if there are increased cases

ANY NO



MEET SAFEGUARDS BEFORE OFFERING IN-PERSON GATHERINGS

ALL YES



OFFER IN-PERSON GATHERINGS AND MONITOR

GUIDING PRINCIPLES

In early May, Pasadena solicited feedback on reopening the campus by sending out a church-wide survey. The survey responses from the congregation were used in addition to other resources in preparing the phased reopening plan.

The recommendations help create a roadmap for staff and leaders to slowly and cautiously begin to offer on-campus ministry in addition to continuing ministries online. Precautions from resources like the Centers for Disease Control and Prevention (CDC) include:

- Required to wear face coverings
- Washing/sanitizing hands frequently
- Providing additional hand sanitizing stations
- Maintaining social distancing by removing or roping off seating in venues
- Increasing sanitation practices after every gathering
- Disinfecting areas of campus daily
- Opening the church office by appointment only

You will notice signage about Pasadena's new campus protocols at the entrance to each building.

It is important to note that Pasadena Community Church's phases are subject to change.

Each slow, strategic phase of reopening will begin approximately three to four weeks after the prior phase and one or two stages behind the state and county guidelines. With each subsequent phase, there will be added numbers and hours to the maximum capacity. Any spikes or concerning rise in rate of positivity will be used to revise and postpone the movement to the next phases.

If you have any questions or would like more information, please join one of the Zoom meetings on Wednesday, July 7, 2020.

PHASE 1

CURRENT STATUS

Phase 1 – Timeline March 16 to TBD

<p>Believe Worship</p>	<ul style="list-style-type: none"> • Worship – Online only • Drive-in Worship – (May 31) • Weddings – Postponed • Funerals – Postponed
<p>Belong Connect</p>	<ul style="list-style-type: none"> • Congregational Care – Online, Over the phone, Notes, etc. • Counseling – As needed, by appointment only • Fellowship Opportunities and Events – Canceled • Recreation Opportunities <ul style="list-style-type: none"> ◦ Outdoor Tennis – Offered with limited capacity (Pre-registration and appointment required) ◦ Children's Sports Camp – Offered with limited capacity ◦ Team Sports – Canceled
<p>Become Grow</p>	<ul style="list-style-type: none"> • CPG and Preschool – Open for Essential Families (Non-Essential case by case) • Children – Online Experiences <ul style="list-style-type: none"> ◦ Vacation Bible School: Family/Household Experience (cancelled) • Youth – Online Experiences <ul style="list-style-type: none"> ◦ Local Mission Trip (Cancelled) • Adult Grow Groups – Online Experiences

PHASE 1 (CONT.)

CURRENT STATUS

Phase 1 – Timeline March 16 to TBD

<p>Be the Difference Serve Share</p>	<ul style="list-style-type: none">• Serve/Share<ul style="list-style-type: none">○ Volunteer opportunities continue using safety protocols and only addressing essential needs.○ Outside Support Groups – Canceled
<p>Commit (Support)</p>	<ul style="list-style-type: none">○ Committee meetings – Online only○ Front Office is closed to the public○ Staff able to work on-campus or work remotely from home

GUIDELINES:

INITIAL RETURN TO IN-PERSON WORSHIP AND MINISTRY

GUIDELINES: Who Should Attend In-Person Worship and Ministry?

Congregants meeting the following criteria are recommended to attend in-person worship and ministry:

- People who are well (no recent contact with infected persons, not exhibiting flu-like symptoms)
- People who are not in the High Risk category as defined by the CDC
- Clergy, worship team (worship and tech teams), ushers/lay leaders
- People who feel it is the right time for their family

WHEN PCC REOPENS FOR IN-PERSON WORSHIP THE FOLLOWING
ARE SOCIAL DISTANCING SAFETY MEASURES THAT WILL BE IN EFFECT

- WORSHIP RETURNS TO IN-PERSON. LIMITED TO 25% OF SANCTUARY CAPACITY.
- ONLINE WORSHIP WILL BE AVAILABLE.
- THE VULNERABLE ARE ENCOURAGED TO REMAIN AT HOME.
- **SOCIAL DISTANCING SAFETY MEASURES.**
 - SEATS AND ROWS WILL BE ROPED OFF
 - OFFERING BASKETS WILL NOT BE PASSED
 - BULLETINS WILL NOT BE OFFERED
 - DOORS WILL BE PROPPED OPEN
 - SIT AND SIP WILL BE CLOSED
 - ROWS WILL BE DISMISSED IN ORDERLY FASHIONS
 - MASKS WILL BE REQUIRED
 - PREPACKAGED COMMUNION ELEMENTS ON COMMUNION SUNDAYS
- WORSHIP GATHERING TIMES WILL BE ADJUSTED TEMPORARILY TO ALLOW FOR SANITIZATION
- THESE PLANS ARE SUBJECT TO CHANGE BASED ON THE LATEST INFORMATION ON COVID-19.

PHASE 2

WORSHIP: IN PERSON AND ONLINE

MINISTRY: GROUPS OF 10 OR FEWER RETURN

Phase 2 – Timeline TBD

Believe Worship	<ul style="list-style-type: none">• Worship – Online• Worship In-Person – Limited Seating• Weddings – Small Ceremony (Case-by-case)• Funerals – Small Ceremony (Case-by-case)
Belong Connect	<ul style="list-style-type: none">• Congregational Care – Online, Over the phone, Notes, etc.<ul style="list-style-type: none">◦ Support Groups fewer than 10 may be allowed to return, observing all distancing and safety precautions.• Counseling – As needed, by appointment only• Fellowship Opportunities and Events – Canceled• Recreation Opportunities<ul style="list-style-type: none">◦ Outdoor Tennis – Offered with limited capacity (Pre-registration and appointment required)◦ Children's Sports Camp – Offered with limited capacity◦ Team Sports – Canceled
Become Grow	<ul style="list-style-type: none">• CPG and Preschool – Open for Families• Children – Mostly online experiences (case-by-case)• Youth – Mostly online experience (case-by-case)• Adult Grow Groups – Online only

PHASE 2 (CONT.)

WORSHIP: IN PERSON AND ONLINE

MINISTRY: GROUPS OF 10 OR FEWER RETURN

Phase 2 - Timeline TBD

<p>Be the Difference Serve, Share</p>	<ul style="list-style-type: none">• Serve/Share<ul style="list-style-type: none">◦ Volunteer opportunities continue using safety protocols and only addressing essential needs.◦ Outside Support Groups (such as AA) fewer than 10 may be allowed to return, observing all distancing and safety precautions.
<p>Commit (Support)</p>	<ul style="list-style-type: none">◦ Committee meetings – Online only.◦ Front Office is open by appointment only◦ Staff able to work on-campus or work remotely from home

PHASE 3

WORSHIP: IN PERSON AND ONLINE

MINISTRY: GROUPS OF 50 OR FEWER RETURN

Phase 3 – Timeline TBD

Believe Worship	<ul style="list-style-type: none">• Worship – Promote Online and Offer reduced capacity, multi-spaced worship• Weddings – May resume with less than 50 people, maintaining distance.• Funerals – May resume with less than 50 people, maintaining distance.
Belong Connect	<ul style="list-style-type: none">• Congregational Care – Online, Over the phone, Notes, etc.<ul style="list-style-type: none">◦ Support Groups fewer than 50 may be allowed to return, observing all distancing and safety precautions.• Fellowship Opportunities and Events – Canceled• Recreation Opportunities<ul style="list-style-type: none">◦ Outdoor Tennis – Offered with limited capacity (Pre-registration and appointment required)◦ Children's Sports Camp – Offered with limited capacity◦ Team Sports – TBD
Become Grow	<ul style="list-style-type: none">• CPG and Preschool – Open for Families• Children – may meet in person, wearing masks and maintaining distancing, but are encouraged to continue online.• Youth – may meet in person, wearing masks and maintaining distancing, but are encouraged to continue online.• Adult Grow Groups – may meet in person, wearing masks and maintaining distancing, but are encouraged to continue online.

PHASE 3(CONT.)

WORSHIP: IN PERSON AND ONLINE

MINISTRY: GROUPS OF 50 OR FEWER RETURN

Phase 3 – Timeline TBD

<p>Be the Difference Serve, Share</p>	<ul style="list-style-type: none">• Volunteer opportunities continue using safety protocols and only addressing essential needs.• Outside Groups fewer than 50 may be allowed to return, observing all distancing and safety precautions.
<p>Commit (Support)</p>	<ul style="list-style-type: none">○ Committee meetings – may meet in person, wearing masks and maintaining distancing, but are encouraged to continue online.○ Front Office may reopen to the public, wearing masks, and maintaining distance.○ Allow building users/renters to resume operations, with a plan to address cleaning needs and agreement to observe gathering and distancing protocols.

RESPONDING TO COVID-19:

Step-by-Step Guidance on Handling Positive Coronavirus Test Results

Scenario	What Should I Do?
Staff member/volunteer tests positive AND the church and/or school is <u>closed</u>	<ul style="list-style-type: none">• Contact local health department and follow guidance (record contact).• Staff/Volunteer to be out of work for prescribed self-isolation time.• Follow OSHA guidelines.• If staff says illness is work-related, report WC claim.• Notify SPRC.• Notify other staff/volunteers (click here to download a template).
Staff member/volunteer tests positive AND the church and/or school is <u>open</u>	<ul style="list-style-type: none">• Contact local health department and follow guidance (record contact).• Staff/Volunteer to be out of work for prescribed self-isolation time.• Follow OSHA guidelines.• If staff says illness is work-related, report WC claim.• Notify SPRC.• Notify staff, volunteers, congregation & parents(click here to download a template).
Staff member/volunteer or child tests positive AND the church and/or school is open. The open school is a daycare/ childcare center/daycamp	<ul style="list-style-type: none">• Follow the applicable instructions in the scenario above.• Follow the directives from Department of Children & Families.
Member of congregation tests positive AND member has been on campus within the last 14 days	<ul style="list-style-type: none">• Contact local health department and follow guidance (record contact)• Notify staff, volunteers, congregation & parents(click here to download a template).



The Florida Conference
OF THE UNITED METHODIST CHURCH

Questions? Contact your District Superintendent or the
Department of Ministry Protection at (863) 688-5563 ext. 199.